

## LESSON PLAN AND NOTES FOR WEEK 5

PERIOD ONE : OBJECTIVE ; AT THE END OF THE LESSON THE STUDENT SHOULD BE ABLE TO EXPLAIN WHAT A SCHOOL IS. AND ALSO MENTION THE DUTIES OF EACH MEMBER OF THE SCHOOL

### RELATIONSHIP IN SCHOOL

A school is a place where teaching and learning takes place.

### NAMES OF MEMBERS OF THE SCHOOL

The following are names of members of the school

1. **The principal** : at the helm of affairs (top) is the principal who directs and controls other members. He/she has secretary, account clerk/bursar, messenger e.t.c. who are assigned to perform specific duties.
2. **The vice-principal** : He/she assists the principal.
3. **The Head of Departments** : the HODs are senior teachers appointed to co – ordinate the activities of different department e.g science , social science , arts e.t.c.
4. **Teachers**: there are class teachers and subject teachers.  
Class teachers closely monitor the attendance, punctuality and behaviour of the students in a class. Subject teachers are assigned to teach various subject in the school.
5. **Prefects and class captain** : they are students representatives who maintain law and order in the school.
6. **Students** : all learners in the school.